



# NEWPORT & CARISBROOKE COMMUNITY COUNCIL

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To: ALL MEMBERS OF THE NEWPORT AND CARISBROOKE COMMUNITY COUNCIL

You are hereby summoned to attend a **MEETING of NEWPORT and CARISBROOKE COMMUNITY COUNCIL** to be held on **MONDAY, 13<sup>th</sup> OCTOBER 2025 to commence at 6pm**. This meeting will be held at **64 High Street, Newport**.

A handwritten signature in black ink, appearing to read 'Joshua Tombleson'.

**Joshua Tombleson, Clerk to the Community Council**

Tuesday, 7<sup>th</sup> October 2025

Email: [clerk@newportwight.org.uk](mailto:clerk@newportwight.org.uk) Tel: 01983 559119

Please note the meeting will be audio recorded (except any part of the meeting from which the press and public are excluded) and will be available on the Community Council's website for six months.

## **PUBLIC QUESTION TIME**

Prior to the council meeting commencing there will be an opportunity of up to 15-minutes for members of the public to make comments and to ask questions of the Community Council.

## **AGENDA**

1. Apologies
  - To receive and approve apologies for absence.
2. Declarations of pecuniary and non-pecuniary interest
  - To receive members' declarations of pecuniary and non-pecuniary interest.
  - To receive and consider any written requests for dispensation.
3. Minutes of the last meeting
  - To approve the minutes of the Full Council Meeting held on 8<sup>th</sup> September 2025. (Paper A)
  - Matters arising (for information only).
4. Finance
  - To receive the income and expenditure report to 30<sup>th</sup> September 2025. (Paper B)

- To review the membership of the finance committee and consider the addition or removal of members if required.
- The Chair of the Finance Committee, Cllr. Garratt, to give a verbal overview of the 2026/2027 budget setting process and key dates which members should be aware of.
- To consider taking up a sponsorship opportunity of the Isle of Wight Poet Laureate. (Papers C1 and C2).

#### 5. Banking

To consider a paper by the RFO regarding a suggested new banking relationship with Unity Trust Bank, and the recommended signatories for this. (Paper D)

#### 6. External Audit

- To note the conclusion of the 2024/2025 Annual Governance and Accountability Return carried out by BDO LLP and note any recommendations and future requirements. (Paper E)

#### 7. Local Council Award Scheme

- To consider the following proposal:  
“THAT, Newport and Carisbrooke Community Council formally begins the process of applying for the National Association of Local Councils (NALC) Local Council Award Scheme, starting with the Bronze Award.” Stephen Rushbrook. (Paper F)

#### 8. 6. HR Support

- To consider supporting the Clerk by proceeding to source external HR support and advice from Bright HR. (Paper G)

#### 9. Code of Conduct

- To adopt the latest version of the councillor code of conduct, as done by IWC as the principal authority, as previously replicated and is the general practice of the council to follow suit. (Paper H)

#### 10. Childrens Rights at IW Secondary Schools

- To consider a proposal from Cllr. Harrington-Vail regarding Childrens Rights at IW Schools. The proposal ask that NCCC support the following statement and that it appeals to those in management in IW colleges/schools. The statement is as follows:

“We urge an immediate review of the policies and practices in relation to toilet use for students at all Isle of Wight schools. Ensuring that such policies and practices give dignity to the young people, in line with the rights of children.” – Cllr Harrington-Vail

#### 11. Assets & Facilities

- To receive the draft minutes of the Assets & Facilities Committee meeting held on Tuesday 23<sup>rd</sup> September 2025. (Paper I)

#### 12. Planning & Consultation Committee

- To receive the draft minutes of the Planning & Consultation Committee meeting held on 11<sup>th</sup> September 2025. (Paper J)

#### 13. Working Parties

- To receive an update from any working parties which may have convened since the last meeting of full council.

#### 14. Shaping Newport

- To receive an update from Shaping Newport representatives.

#### 15. Cost of Living

- To feedback and discuss the support being provided by local external bodies during the current cost of living crisis.

#### 16. Clerk's Report

- To receive any updates from the Clerk.

#### 17. Reports from Outside Bodies

- To receive members' reports from outside bodies, including IWALC.

#### 18. Members' Questions

- To receive any questions from members concerning the business of the Community Council, on any matter affecting the parish, which is not elsewhere on the agenda for this meeting.

#### 19. Health and Safety

- To receive an update on any health and safety matters arising.

#### 20. Next Agenda

- To receive items for the next agenda.

#### 21. Next Meeting – Date, Time, and Location

- The next meeting of Newport & Carisbrooke Community Council will be held on Monday 10<sup>th</sup> November 2025, commencing at 6pm at 64 High Street.